

## OFFICIAL DISPATCH

VIA: AIR POUCH  
SPECIFY AIR OR SEA POUCH

DISPATCH No. [REDACTED]

25X1A6c

SECRET  
CLASSIFICATION

TO : Chief, Foreign Branch T

DATE: 2 March 1948

FROM : [REDACTED] 25X1A9a

SUBJECT: GENERAL- ADMINISTRATIVE MATTERS  
SPECIFIC- Pro-rata expenses  
Ref: [REDACTED]

25X1A6c

1. Attached is approved statement of pro-rata expenses for this station for leased quarters and housekeeping services furnished by [REDACTED] for the period 25X1C4a 1 February 1948 to 30 June 1948.

2. Details are as follows:

Rent: Four offices

Telephone: At present, four lines, of which one will be removed in the near future and a second will be disconnected temporarily during the [REDACTED] 25X1A6a

25X1C [REDACTED]

Char and custodial services: Cleaning of three offices, including windows, etc. 25X1C4a  
A guard is stationed [REDACTED] at all times.

Elevators: Two elevators, in continuous service except during power shortage.

25X1C

25X1A9a [REDACTED]

DOCUMENT NO. \_\_\_\_\_  
NO CHANGE IN CLASS. ☐  
☐ DECLASSIFIED  
CLASS. CHANGED TO: TS 3 2010  
NEXT REVIEW DATE: \_\_\_\_\_  
AUTH: HR 10-2  
DATE: 11/1/80 REVIEWER: 018996

SECRET